



ARAFA Institute for Teacher Education
(B.Ed. College)

Approved by N.C.T.E. Affiliated to Calicut University. Accredited by NAAC

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19/07/2023

NOTICE

The annual IQAC meeting of the academic year 2023 to 2024 was decided to execute on 25th July 2024 at 10.30 AM in the IQAC room of Arafa Institute for Teacher Education, Attur. This meeting is scheduled to conduct as per the minutes of the last IQAC meeting minutes (Decision No: 12)

Jayalakshmi K. S
(IQAC Coordinator)



Dr. Shahana A. M.
(Principal & IQAC Chairperson)

PRINCIPAL
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25/07/2024

IQAC MINUTES

The annual IQAC meeting of the academic year 2023 to 2024 was held on 25th July 2024 at 10.30 AM in the IQAC room of Arafa Institute for Teacher Education, Attur. This meeting was chaired by the Principal, Dr. Shahana A. M. The procedures of the meeting were initiated by the welcome note of the NAAC coordinator, Smt. Lisha Appukuttan. The Annual Report of IQAC 2023-2024 was presented by the IQAC Coordinator Smt. Jayalakshmi K. S.

Annual Report of IQAC 2023-2024

Sl. No:	Decision	Action Taken Report
1.	Expert talkson the "Significance of Inculcating Art in Teacher Education"	Expert talkson "Significance of Inculcating Art in Teacher Education" by P T Narendra Menon and Smt. Sukumari Narendra Menon for batch 2023-2025 was conducted on 16 th August 2023.
2.	A Visit to Snehalayam, Mundathicode Thrissur	To inculcate life skills and values among the student teachers, A Visit to Snehalayam was conducted on August 23, 2023.
3.	Sessions to enhance Self Confidence and Personality Development at	Arranged the sessions to enhance Self confidence and personality development at Malabar College of Engineering and Technology, Desamangalam (Sister

	Malabar College of Engineering and Technology, Desamangalam (Sister Concerns).	Concerns) on 24 th August, 2023.
4.	An interactive session to enhance the awareness on changing dynamics in student teacher relationship	Provided an interactive session to enhance the awareness on changing dynamics in student teacher relationship by Smt. Saliya V K, Assistant Professor in Natural Science, Sree Vivekananda Teacher Education Centre, Akkikavu on 5 th September 2023 as a part of Teacher's Day Celebration.
5.	An Awareness programme on 29 th September, related to World Heart Day 2023 to make conscious on the increasing cardiac health issues among the youth.	The Environment Club provided an Awareness programme on 29 th September, related to World Heart Day 2023 to make conscious on the increasing cardiac health issues among the youth. Documentary presentation, an expert session, health check-up campaign were conducted as part of the same.
6.	An expert session on "Healthy Diet and Exercise".	An expert session on "Healthy Diet and Exercise" was conducted on 25 th October 2023 by Abuthahir, Assistant professor in Physical Education, AITE.
7.	A Faculty Exchange Programme.	For enhancing the quality of teaching faculties, conducted a faculty exchange programme between KPPM College of Teacher Education, Anakkayam. The following two Faculties from AITE; Asha A A and Rathy M R took classes on Right to Education and School Subjects respectively and Binu Babu and Muneera from KKPM took classes on Institutional Planning
8.	A seminar on "Current Issues on Education"	A seminar on Current Issues on Education was conducted on 27 th November, 2023 by the Student

		Teachers.
9.	An Awareness programme and Digital Poster making competition on National Energy Conservation Day	An Awareness programme and Digital Poster making competition was conducted on National Energy Conservation Day on 12 th December, 2023 by Science club
10.	A debate on "Revamping the Indian Education; Debating the Need for Curriculum Change"	A debate on "Revamping the Indian Education; Debating the Need for Curriculum Change" conducted on 21 st December, 2023.
11.	Health Awareness Class on Cervical Cancer on Women's Day	Health Awareness Class was Provided by Hussain Cheruthuruthy on Cervical Cancer coordinated by Women Development Cell, on 22 nd January 2024
12.	An expert session on Cybersafety and Security	An Expert session on Cybersafety and Security on 8 th February as part of Safer Internet Day
13.	A workshop Teaching Learning Materials	For enhancing the quality of the preparation of the Teaching Learning Materials among the student teachers, a workshop was conducted on 23 rd February 2024.
14.	An expert session on Menstrual Health and Hygiene	An expert session on Menstrual Health and Hygiene was given to the student teachers as part of Women's Day celebration on 11 th March, 2024, by Women Development Cell of AITE, Attur
15.	Soft Skill Enhancement programme	A Soft Skill Enhancement programme was conducted by Rajesh Mohan, certified Psycho Linguistic Trainer on 12 th March, 2024.
16.	Student exchange programme	For enhancing the quality education and explore the innovative teaching learning methods a student exchange programme between Mahajubilee Training College, Mullurkara was

		conducted on 19 th March 2024.
17.	An ICT workshop	An ICT workshop was conducted on 22 nd March, 2024 by Sri. Gopi Krishnan, Assistant Prof.in Mathematics at IASE Thrissur.
18.	Community Living Camp "Ormakalilekku"	On 6 th April to 9 th April 2024 the Community Living Camp "Ormakalilekku" for batch 2023-2025 was conducted fruitfully.
19.	An Expert Session on "Taxonomy of Educational Objectives"	An Expert Session on "Taxonomy of Educational Objectives" was delivered by Smt. Saliya V. K., former Asst. Prof. of AITE on 30 th May 2024.
20.	Environment Day Celebration	As part of Environment Day on 5 th June 2024 Environment club has organised awareness programme and Mime to generate the necessity and the responsibility to protect our mother nature.
21.	An Internship Orientation Programme	An Internship Orientation Programmewas provided on 28 th June 2024 for the Student teachers of the academic year 2023-2025 to enhance the quality of teaching Skills and teacher behaviour of the trainees for meeting new environment with ease at schools.
22.	Allocation of Duties and In-charges of Cells and Bodies for this academic year 2023-24	<p>Literary Club : Jayalakshmi K S (Incharge) Activities: Reading week celebration, Book Review, Poetry day celebration.</p> <p>Arts Club : Shobharaj K R and Krishnapriya N B (Incharge) Activities: Talents day, Arts day, College day.</p> <p>Sports Club : Nasiriya V P and Abu Thahir A A</p>

		<p>(Incharge)</p> <p>Activities: Sports day, Inter collegiate Chess Competition</p> <p>English Club : Jayalakshmi K S (Incharge)</p> <p>Activities: Published a Manuscript English Magazine "Insperia", Familiarizing New Vocabulary through Digital Media, Seminar Presentation on Techniques to improve fluency in English</p> <p>Mathematics Club : Dr. Jinu M. K. (Incharge)</p> <p>Activities: Fibonacci Day, National Statistical day, Mathematics day, Pi day.</p> <p>Environment Club : Lisha Appukuttan and Sreeja A S (Incharge)</p> <p>Activities: Awareness session on M. S. Swaminathan, Zero Plastic campaign at Mullurkkara and Paanjai panchayath, Survey and Awareness program on Plastic, Environment day, World Heart day, World Soil day.</p> <p>Science Club : Rekha K (Incharge)</p> <p>Activities: Ozone day, Space week, National Energy Conservation, national Science day, World Earth day.</p> <p>Social Science Club : Reyhanath K (Incharge)</p> <p>Activities: Independence day, Gandhi Jayanthi, Kerala Piravi celebration, National Education day, Children's day, Human Rights day.</p> <p>Library Committee : Faseela T P (Incharge)</p> <p>Activities: Reading week, Book review every Friday</p> <p>Curriculum Review Committee : Asha A. A. and Viju William T E (Incharge)</p> <p>Prepared and mid correction of Academic Calender, restructuring of observation schedule,</p>
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		<p>evaluated the previous year curriculum and proposed suggestions mainly the inclusion of college based practicum files,</p> <p>Anti-Ragging Cell : Rathy M R and Swathy M (Incharge)</p> <p>Activities: Ensured that the AITE campus, provides ragging free environment.</p> <p>Student Grievances and Redressal Cell : Nasiriya V P (Incharge)</p> <p>Activities: No student grievances were reported.</p> <p>Women Development Cell : Mini T M and Faseela T P (Incharge)</p> <p>Activities: Self Defence Program, Awareness programme on Cervical Cancer, Menstrual Health and Hygiene, Women's day celebration.</p> <p>P.T.A. Alumni – Nasiriya V P and Sreeja A S (Incharge)</p> <p>Feed back collected from PTA and Alumini, PTA meetings for discussion of student progress, Alumini meeting, Coaching for KTET, SET, CTET.</p> <p>NAAC Coordinator : Lisha Appukuttan (Incharge)</p>
23.	<p>Ensuring the quality enhancement of the teaching staff and student teachers by attending Seminars MOODLE, Webinars and Workshops.</p>	<ul style="list-style-type: none"> ➤ A seminar on "Current Issues on Education" was decided to organise on 27th November, 2023 by the Student Teachers. ➤ A debate on "Revamping the Indian Education; Debating the Need for Curriculum Change" was decided to organise on 21st December, 2023. ➤ Dr. Shahana A. M., Principal of Arafa Institute Teacher Education, Attur, participated in 9 days workshop on NAAC Accreditation Process of Colleges of Education - Awareness on the

		<p>Transformation of Multidisciplinary of B.Ed. Colleges and Four Year ITEP organised by PACE (Principals' Association of Colleges of Education), University of Calicut.</p> <ul style="list-style-type: none"> ➤ Dr. Shahana A. M., Principal of Arafat Institute Teacher Education, Attur, chaired the Research Paper Presentation session in the National Seminar on Quality Enhancement in Education; Current Trends, Challenges and Strategies at Mahajubilee Training College, Mullurkkara, Thrisur on 2nd March, 2024. ➤ For enhancing the quality of teaching faculties, conducted a Faculty Exchange Programme between K.P.P.M. College of Teacher Education, Anakkayam. The following two Faculties from AITE; Asha A A and Rathy M R were handled the topic on Right to Education and School Subjects respectively and Binu Babu and Muneera from K.P.P.M. were handled the topic on Institutional Planning. ➤ The student teachers as well as the teaching faculties were attended in a Faculty Development Programme, which was a 5 days workshop on Time Table Creation Software - FET (Free Evolutionary Time tabling) at NSS Training College Ottappalam on 12th June 2024. ➤ Reyhanath K, Assistant Professor in Social Science in AITE, has completed an add on course of six months Diploma in Counselling Psychology at Izza Educational Hub, Ponnani, Run by IG healing Life Psychological Consulting, Recognized by ICEEDS registered under Govt. of
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		<p>India on 10th February 2024.</p> <ul style="list-style-type: none"> ➤ Preparation of the Teaching Learning Materials among the student teachers, organized a workshop on 23rd February, 2024. ➤ The students participated and secured first prize in Inter collegiate Quiz Competition at Sree Vivekananda Teacher Education Centre, Akkikavu. ➤ For enhancing the quality education and explore the innovative teaching learning methods a Student Exchange Programme between Mahajubilee Training College, Mullurkara was conducted on 19th March 2024. ➤ Student teachers were attended a Soft Skill Enhancement Programme by Rajesh Mohan, certified Psycho Linguistic Trainer, on 12th March, 2024. ➤ An ICT workshop on Critical Understanding of ICT was conducted on 22nd March, 2024 by Gopi Krishnan, Assistant Prof., Institute for Advanced Study in Education, Thrissur. ➤ An Awareness Class on An Comprehensive Sexuality Education in School for a Just Society by Anagh, Research Scholar in MG University on 8th May, 2024. ➤ An Awareness Class on Snakes, by Joju C T, Master Trainer, Snake rescue guideline, Kerala Forest and Wildlife Department on 8th May, 2024. ➤ To enhance the social commitment among students were given an oppurtunity to attend the film show and watched the movie "Article
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		<p>21" which was based on the Right to Education directed by Lenin Balakrishnan and produced by Joseph Dhanoop and Praseena. The movie underscores the transformative potential of education for individuals living on the streets, while also scrutinizing the univesality of human rights and societal disparities and obstruct access to education and upward social mobility.</p> <p>➤ To spread cyber awareness, our faculties Jayalakshmi K S and Faseela T P, were participated in the Hack - Proof Digital Nagarik quiz organised by Indian Cyber Crime Coordination Centre, Ministry of Home Affairs and MyGov on 23rd November, 2023.</p>
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