



# ARAF A Institute for Teacher Education

(B.Ed. College)

Approved by N.C.T.E. Affiliated to Calicut University. Accredited by NAAC

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## NOTICE

26/06/2022

The first IQAC meeting of the academic year 2023-2024 was decided to execute on 3<sup>rd</sup> July 2023 at Arafa Institute for Teacher Education, Attur. This meeting is scheduled to conduct as per the notification of the formation of IQAC Committee, 2023-2024 which was based on the staff meeting on 12<sup>th</sup> June, 2023 (Minutes Decision-(2)).

Jayalakshmi K S  
(IQAC Coordinator)



  
Dr. Shahana A M  
(Principal & IQAC Chairperson)  
Dr. SHAHANA A M  
PRINCIPAL  
ARAF A INSTITUTE FOR TEACHER EDUCATION  
ATTUR, THRISSUR - 680 583  
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03/07/2023

### IQAC Minutes

The first meeting of IQAC was held at 3 P.M. on 3<sup>rd</sup> July 2023 in IQAC room of Arafa Institute for Teacher Education, Attur. This meeting was chaired by the Principal Dr. Shahana A. M. The procedures of the meeting were initiated by the welcome note of IQAC coordinator, Smt. Jayalakshmi K S. The Planning and organization of IQAC activities for the academic year 2023-2024 were clearly mentioned by the IQAC coordinator.

#### Agenda

1. Approval of the proposed members.
2. Planning and organization of Student Induction Programme.
3. Planning of club activities, cells and bodies.

#### Action Taken Report:

1. The proposed members for the new IQAC committee as per the notification were approved.
2. It was decided to conduct expert talkson Significance of Inculcating Art in Teacher Education by P T Narendra Menon and Smt. Sukumari Narendra Menon for the freshers
3. It was decided to provide sessions for the student teachers to enhance Self confidence and personality development at Malabar College of Engineering and Technology, Desamangalam (Sister Concerns).
4. It was decided to provide an interactive session to enhance the awareness on changing dynamics in student teacher relationship by Smt. Salija V K as a part of Teachers Day Celebration.
5. Allocation of teachers' in-charge of cells and bodies
  - Literary Club : Jayalakshmi K S

- Arts Club : Shobharaj K R and Krishnapriya N B
  - Sports Club : Nasiriya V P and Abu Thahir A A
  - English Club : Jayalakshmi K S
  - Mathematics Club : Dr. Jinu M K
  - Environment Club : Lisha Appukuttan and Asha A A
  - Science Club : Rekha K
  - Social Science Club : Reyhanath K
  - Library Committee : Faseela T P
  - Curriculum Review Committee : Asha A A and Viju William T E
  - Anti-Ragging Cell : Rathy M R and Swathy M
  - Student Grievance Cell : Nasiriya V P
  - NAAC Coordinator : Lisha Appukuttan
  - Women Development Cell : Mini T M and Faseela T P
  - P.T.A. Alumni – Nasiriya V P and Sreeja A S
6. It was decided to organise various day celebrations under the leadership of different cells and bodies
7. For Ensuring the quality enhancement of the teaching staff it was decided to encourage and support the teaching staff to attend Seminars, MOODLE, Webinars, Workshops etc.
8. It was suggested to the curriculum review committee coordinator to restructure the evaluation criteria in the observation schedule of student teachers during school internship for ensuring holistic and accurate assessment of 21<sup>st</sup> century skills in teaching.
9. Next meeting of IQAC was decided to conduct on 21<sup>st</sup> August 2023.

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